

## **Rule Enforcement**

Violations of the Covenants and Restrictions and/or the rules and regulations of The Woods community will be handled as follows:

1. Complaints from residents must be submitted to the office in writing; residents may also complete and submit a complaint affidavit. The identity of such residents will remain confidential. If possible, the property manager will verify that the violation exists.
2. A letter will be sent to the offending homeowner. The letter will detail the infraction and will provide the opportunity to remedy the violation or to attend a hearing before the rules and safety committee to review the violation.
3. Homeowners who receive such a notification and who wish to request a hearing before the rules committee must call or notify the management company in writing within fourteen (14) days of notification receipt. A hearing will be set up with the rules committee. The decision of this meeting will be provided to the homeowner, Board of Directors and Management Company.
4. The Woods regrets that it is not in a position to police violations of city animal- Control ordinances. If you witness such violations (barking dogs, unleashed Animals, etc.), please call Jacksonville Animal Control at 630-2489.

Revised February 2009